

**INC. VILLAGE OF RUSSELL GARDENS  
BOARD OF TRUSTEES  
AGENDA  
JULY 8, 2021**

1. **Minutes– June 3, 2021**
  2. **Treasurer’s Report– May 2021**
  3. **Building Inspector’s Report– June 2021**
  4. **Maintenance Report– June 2021**
  5. **Old Business**
  6. **New Business:**
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**PROPOSED BILL NO. 2 of 2021**

To schedule a Public Hearing for **September 2, 2021**, Proposed **Bill 2-2021**, to amend Russell Gardens Code Chapter 60 entitled “Zoning”, Article VII entitled “Business District”, subsection 48 entitled “Off-street parking facilities” as follows, Retail Stores: 1 parking space for each 100 gross square feet of floor area.

**VOUCHERS-GENERAL ACCOUNT**

**RESOLVED**, to approve disbursements from the checking account for the month of **June 2021**, Check #'s **21691-21731** including Electronic transfers, Paychex Payroll and Direct Deposit. **Total Disbursements** in the amount of **\$98,462.85**.

**2021-2022 BUDGET MODIFICATIONS**

**RESOLVED**, to approve the attached **Budget Modifications** as of **5/31/21**.

**RESOLVED**, to approve the attached **Budget Modifications** as of **6/30/21**.

**AUDIT-VILLAGE COURT JUSTICE ACCOUNTS**

**RESOLVED**, to adopt the audit report for the **Village Justice Court** accounts of the Inc. Village of Russell Gardens for the **Fiscal Year Ended 2/28/2021**, as per the report provided by **Skinnon & Faber CPAs, P.C.**

**DEPOSITORY**

**RESOLVED**, that **The First National Bank of Long Island** (the “Bank”) is designated as a legal depository for funds of the organization.

**RESOLVED**, that the following individuals are authorized for and on behalf of the Organization to open a transaction account (**Demand Deposit/Savings/Money Market Savings**) with the Bank and to execute and deliver to the Bank any additional documentation, including but not limited to, a signature card or cards supplied by the Bank, containing a specimen signature of such individuals. Furthermore, such individuals are authorized for and on behalf of the Organization to conduct transactions, to endorse or cause to be endorsed, to deposit or cause to be deposited from time to time checks, drafts and other instruments and funds payable or held by the Organization, and that any funds so deposited shall be subject to withdrawal or transfer by **any individuals**: Danielle Pennise, Village Clerk Treasurer, Lorraine Hunt, Deputy Village Clerk Treasurer and Court Clerk, David M. Miller, Mayor, Larry Chaleff, Deputy Mayor, Martin Adickman, Trustee, Jane Krakauer, Trustee and Matthew Ellis, Trustee.

**RESOLVED**, that the Bank may purchase, give credit for, cash, accept, pay, and charge to any of the aforementioned accounts, without inquiry, all items signed, drawn, accepted or endorsed on behalf of the Organization, whether under a title, the words “Authorized Signature” or otherwise, with the purported actual or facsimile signature or **any one** of the officials whose names, titles and specimen signatures appear above or on a rider hereto, or his or her successor in office, regardless of the circumstances under which the signature shall have become affixed if it resembles any actual or facsimile signature previously certified to the Bank. The Organization shall indemnify and hold the Bank harmless against all claims, losses, damages, liabilities, costs, penalties and expenses (including, but not limited to, attorneys’ fees and disbursements) incurred

by the Bank in connection with the honoring of any purported signature of any authorized signer or any refusal to honor the signature of any person who is not an Authorized Signer. (The Organization acknowledges that dual signature requirements and restrictions impose no liability on the Bank).

**RESOLVED**, that the above mentioned individuals, as well as designees by written instructions from the Organization, are authorized for and on behalf of the Organization to open a **Certificate of Deposit** account with the Bank and to execute and deliver a confirmation of instructions and any additional documentation containing a specimen signature of such individuals. Any funds deposited therein shall be subject to withdrawal or transfer by such individuals.

**RESOLVED**, that each of the foregoing resolutions shall continue in force until express written notice of its rescission or modification has been received by the Bank, but if the authority contained in them should be revoked/terminated by operation of law without said notice, it is resolved and agreed for the purpose of inducing the Bank to act hereunder, that the Bank shall be saved and held harmless from any loss suffered or liability incurred by it in so acting after revocation or termination without notice.

#### **VILLAGE JUSTICE ACCOUNTS**

**RESOLVED**, that **The First National Bank of Long Island** is designated as a provider of banking services to the **Village Justice Court** accounts of the Inc. Village of Russell Gardens.

**RESOLVED**, that **Village Justice Edward Goodman** of the Inc. Village of Russell Gardens is hereby authorized to act as signatory with respect to the Village Justice Court account.

**RESOLVED**, that **Village Associate Justice Laurie Berlin** of the Inc. Village of Russell Gardens is hereby authorized to act as signatory with respect to the Village Justice Court account.

#### **TRUST & AGENCY ACCOUNT**

**RESOLVED**, to authorize the **Village Clerk** to establish a **Trust & Agency** account with **First National Bank of Long Island**.

#### **CONTRACT**

**RESOLVED**, to enter into an agreement with **Around The Clock Office Cleaning & Janitorial Service Co.** for a period of one (1) year to clean Village Hall every other week at the rate of \$205 per month, \$2,460 annually and to provide an initial cleaning of Village Hall including the blinds at a cost of \$350.

#### **DASNY SAM GRANT AWARD 8912**

**RESOLVED**, to increase the **village contribution from \$40,000 to \$60,000** for **DASNY SAM Grant Award 8912** for the installation of LED street lighting in the village.

#### **SECOND COURT CLERK APPOINTMENT**

**RESOLVED**, to appoint **Jennifer Terman** as Clerk to the Justice Court with compensation at the rate of **\$75.00** per court session.

#### **JUSTICE COURT ASSISTANCE PROGRAM**

**RESOLVED**, to authorize the **Village of Russell Gardens Court** to apply for a grant of up to **\$29,000.00** from the **2021-2022** Justice Court Assistance Program (JCAP).

**THE NEXT MEETING OF THE BOARD OF TRUSTEES WILL TAKE PLACE ON THURSDAY, SEPTEMBER 2, 2021.**

