

**INC. VILLAGE OF RUSSELL GARDENS
BOARD OF TRUSTEES PUBLIC MEETING
AGENDA
DECEMBER 2, 2021**

1. **Minutes**– Nov. 4, 2021
 2. **Treasurer's Report**– Oct. 2021
 3. **Building Inspector's Report**– Nov. 2021
 4. **Maintenance Report**– Nov. 2021
 5. **Public Hearings- Proposed Bill 3-2021**, Off-Street Parking Facilities, **Proposed Bill 4-2021**, Cannabis Retail Dispensaries and On-Site Cannabis Consumption Establishments, **Proposed Bill 5-2021**, Tax Levy Limit Override
 6. **Discussion on Telecommunications Law**
 7. **Old Business:**
 8. **New Business: Bids**-Discussion of Truck Bid
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PUBLIC HEARINGS

PROPOSED BILL 3-2021, OFF-STREET PARKING FACILITIES

RESOLVED, to hold a Public Hearing on **Proposed Bill 3-2021**, a Local Law to amend the Inc. Village of Russell Gardens **Code Chapter 60** entitled "**Zoning.**" **Section One. Section 60-48** entitled "**Off-street parking facilities.**"

PROPOSED BILL 4-2021, CANNABIS RETAIL DISPENSARIES AND ON-SITE CANNABIS CONSUMPTION ESTABLISHMENTS

RESOLVED, to hold a Public Hearing on **Proposed Bill 4-2021**, a Local Law to amend the Inc. Village of Russell Gardens **Code Chapter 60** entitled "**Zoning.**" **Section One. Section 60-59** entitled "Reserved" is retitled to "**Cannabis retail dispensaries and on-site cannabis consumption establishments.**" It is the intent of this local law to opt the Village of Russell Gardens out of hosting cannabis retail dispensaries and on-site cannabis consumption establishments within its boundaries.

PROPOSED BILL 5-2021, TAX LEVY LIMIT OVERRIDE

RESOLVED, to hold a Public Hearing on **Proposed Bill 5-2021**, entitled, "**Tax Levy Limit Override.**"

BIDS

To open bids for the removal and disposition of garbage, refuse and recyclables for the Village of Russell Gardens for a one-year period commencing March 1, 2022, with an option for the Village to extend the contract for two additional years.

SCHEDULE PUBLIC HEARING

To schedule a Public Hearing on **January 6, 2022, at 8:00 P.M.** for the proposal of the Inc. Village of Russell Garden's **Budget** for the **Fiscal Year 3/1/2022-02/28/2023.**

VOUCHERS-GENERAL FUND ACCOUNT

RESOLVED, to approve disbursements from **First National Bank of Long Island General Fund Checking Account** in the amount of **\$156,408.09** for the month of **November 2021**, Check #'s **1066-1098**, Electronic transfers, Paychex Payroll and Direct Deposit.

AGREEMENT

RESOLVED to authorize the Mayor to sign an agreement with **Michael Haberman Associates, Inc.** to complete the **2023/2024 Annual Assessment Update** and Inventory for a fee of **\$6,100** and to assist the Inc. Village of Russell Gardens with the preparation and filing of the **Annual Assessor's Report including Base proportion calculations** at a cost of **\$1,200.**

RESOLVED to authorize the Mayor to sign an agreement with **Michael Haberman Associates, Inc.** to act as consultant to the Inc. Village of Russell Gardens for **2022 Small Claims proceedings** in which a market analysis for each parcel will be prepared in the amount of **\$125.00/parcel**.

FULL-TIME HIRE

RESOLVED to appoint **Eileen Clancy** as **Secretary to the Board of Trustees** at a yearly salary of **\$45,000** with a standard work week for such position as established at 35 hours per week Monday thru Friday. It is further **RESOLVED**, that such employment shall constitute full-time employment, and that the person serving in such position under such terms of employment shall be entitled to all the benefits available to full-time employees of the Inc. Village of Russell Gardens in accordance with the **offer letter signed by Eileen Clancy on November 29, 2021**.

***THE NEXT MEETING OF THE BOARD OF TRUSTEES WILL TAKE PLACE ON THURSDAY, JANUARY 6, 2022.**