

**MINUTES OF THE ANNUAL MEETING
OF THE BOARD OF TRUSTEES OF THE
INC. VILLAGE OF RUSSELL GARDENS
April 5, 2018**

PRESENT Steven B.Kirschner Mayor, David Miller, Deputy Mayor, Matt Ellis, Trustee, Christine Blumberg, Village Clerk

ABSENT Martin Adickman, Jane Krakauer, Trustees, Peter Mineo, Legal Counsel

ELECTION The following persons were re- elected to the offices for the terms set opposite their respective names commencing April 2, 2018.
David Miller -Trustee-Elect
Matthew Ellis – Trustee-Elect

Mayor Kirschner administered the oath of office to David Miller and Matthew Ellis.

MINUTES The minutes of the meeting held on March 1, 2018 were received as recorded.

TREASURER REPORT The Treasurer's report for the month of February, 2018 was distributed to the Board for their review.

BUILDING INSPECTOR **PERMITS ISSUED**
18 Chester Dr. – replace existing front walk

C/C ISSUED
35 Tain, Floor Replacement

MAINT. REPORT DPW Supervisor met with Raffaella, the Building Inspector to review work needed for tennis court renovations, that include drainage, fencing and irrigation. The flag pole in front of village hall was removed due to cracking. It will be replaced. 4 significant winter storms occurred causing power outages and downed trees in the village. PSEG was in the village to trim trees around power lines.

NEW BUSINESS

On motion made by Steven Kirschner and seconded by David Miller it was:

RESOLVED that the Village retain the law firm of Forchelli,Deegan,Terrana, LLP to provide legal services as may be requested by the Mayor and/or the Board of Trustees at an hourly rate of \$185.for partners and \$125.for associates, plus reimbursement of necessary disbursements.

VOTE OF THE BOARD OF TRUSTEES
AYE: KIRSCHNER, MILLER, ELLIS
NAY: NONE

On motion made by Steven Kirschner and seconded by David Miller it was:

RESOLVED that the Village retain the services of Raffaella Bertucci,Architect although not a resident of the Village is a resident within the County of Nassau wherein the Village is located, as Building Inspector at the rate of \$85.00 per hour for the fiscal year.

VOTE OF THE BOARD OF TRUSTEES
AYE: KIRSCHNER, MILLER, ELLIS
NAY: NONE

B/T04/05/18

On motion made by Steven Kirschner and seconded by David Miller it was:

RESOLVED that the Village retain the services of Robert Rockelein although not a resident of the Village is a resident within the County of Nassau wherein the Village is located, as Building Inspector at the rate of \$50.00 per hour for the fiscal year.

VOTE OF THE BOARD OF TRUSTEES

AYE: KIRSCHNER, MILLER, ELLIS

NAY: NONE

On motion made by Steven Kirschner and seconded by David Miller it was:

RESOLVED that Edward Goodman be designated Prosecuting Attorney at the rate of \$200.per court session.

VOTE OF THE BOARD OF TRUSTEES

AYE: KIRSCHNER, MILLER, ELLIS

NAY: NONE

On motion made by Steven Kirschner and seconded by David Miller it was:

RESOLVED that Lorraine Hunt be designated Clerk to the Justice with compensation at the rate of \$75.per Court session.

VOTE OF THE BOARD OF TRUSTEES

AYE: KIRSCHNER, MILLER, ELLIS

NAY: NONE

On motion made by Steven Kirschner and seconded by David Miller it was:

RESOLVED that compensation for Village Justice be set at \$200.per Court Session.

VOTE OF THE BOARD OF TRUSTEES

AYE: KIRSCHNER, MILLER, ELLIS

NAY: NONE

On motion made by Steven Kirschner and seconded by David Miller it was:

RESOLVED that Laurie Berlin be appointed Associate Village Justice with compensation at \$200.00 per court session.

VOTE OF THE BOARD OF TRUSTEES

AYE: KIRSCHNER, MILLER, ELLIS

NAY: NONE

On motion made by Steven Kirschner and seconded by David Miller it was:

RESOLVED that the Board of Trustees be designated to act as the Village Assessment Board of Review.

VOTE OF THE BOARD OF TRUSTEES

AYE: KIRSCHNER, MILLER, ELLIS

NAY: NONE

On motion made by Steven Kirschner and seconded by David Miller it was:

RESOLVED that the regular monthly meeting of the Board of Trustees be held in Village Hall on the first Thursday of the month at 8:00 pm or upon such other dates as may be agreed upon by the Board of Trustees.

B/T04/05/18

VOTE OF THE BOARD OF TRUSTEES

AYE: KIRSCHNER, MILLER, ELLIS

NAY: NONE

On motion made by Steven Kirschner and seconded by David Miller it was:

RESOLVED that the next Annual Meeting of the Board of Trustees will be held on April 4, 2019.

VOTE OF THE BOARD OF TRUSTEES

AYE: KIRSCHNER, MILLER, ELLIS

NAY: NONE

On motion made by Steven Kirschner and seconded by David Miller it was:

RESOLVED that the Mayor, Board of Trustees, Village Clerk-Treasurer, Deputy Village Clerk-Treasurer, Village Justice, Associate Village Justice, Clerk to the Justice and Exec.Assistant to the Mayor are authorized, with the approval of the Board of Trustees, to attend various meetings to be held during the coming fiscal year and are to be reimbursed for actual and necessary expenses.

VOTE OF THE BOARD OF TRUSTEES

AYE: KIRSCHNER, MILLER, ELLIS

NAY: NONE

On motion made by Steven Kirschner and seconded by David Miller it was:

RESOLVED that Christine Blumberg be appointed Village Clerk-Treasurer for one (1) official year.

VOTE OF THE BOARD OF TRUSTEES

AYE: KIRSCHNER, MILLER, ELLIS

NAY: NONE

On motion made by Steven Kirschner and seconded by David Miller it was:

RESOLVED that Lorraine Hunt be appointed Deputy Clerk-Treasurer for one (1) official year.

VOTE OF THE BOARD OF TRUSTEES

AYE: KIRSCHNER, MILLER, ELLIS

NAY: NONE

On motion made by Steven Kirschner and seconded by David Miller it was:

RESOLVED that Vacation Leave, Sick and Personal leave accrue on a yearly basis and become available to the employee on the employee's anniversary date.

VOTE OF THE BOARD OF TRUSTEES

AYE: KIRSCHNER, MILLER, ELLIS

NAY: NONE

On motion made by Steven Kirschner and seconded by David Miller it was:

RESOLVED to continue health insurance coverage for retired employees Angelo LoBrutto, spouse, Giuesppina LoBrutto, Sal Restivo, spouse, Rose Restivo, Joseph Simone and spouse, Angela Simone as required by past contracts.

VOTE OF THE BOARD OF TRUSTEES

AYE: KIRSCHNER, MILLER, ELLIS

NAY: NONE

B/T04/05/18

On motion made by Steven Kirschner and seconded by David Miller it was:

RESOLVED that the Great Neck News be designated the official newspaper for Village publication of requisite notices, as required by law.

VOTE OF THE BOARD OF TRUSTEES

AYE: KIRSCHNER, MILLER, ELLIS

NAY: NONE

On motion made by Steven Kirschner and seconded by David Miller it was:

RESOLVED that Citibank be designated for deposit of the following accounts:

General Fund for day-to-day NOW checking

General Money Market

VOTE OF THE BOARD OF TRUSTEES

AYE: KIRSCHNER, MILLER, ELLIS

NAY: NONE

On motion made by Steven Kirschner and seconded by David Miller it was:

RESOLVED that the Village Clerk-Treasurer be authorized to purchase proper CDs or establish money market accounts and to make deposits in various amounts as may be consistent with Village financial arrangements, as provided by law and as approved by the Mayor and Board of Trustees.

VOTE OF THE BOARD OF TRUSTEES

AYE: KIRSCHNER, MILLER, ELLIS

NAY: NONE

On motion made by Steven Kirschner and seconded by David Miller it was:

RESOLVED that Christine Blumberg be designated Secretary to the Zoning Board of Appeals at the rate of \$75.00 per meeting,

VOTE OF THE BOARD OF TRUSTEES

AYE: KIRSCHNER, MILLER, ELLIS

NAY: NONE

On motion made by Steven Kirschner and seconded by David Miller it was:

RESOLVED that the Village Clerk-Treasurer be appointed as the Issuing Agent to issue permits to any eligible disabled residents of New York State whether or not the applicant resides in the jurisdiction from which a permit is sought, or to any eligible agency that transports handicapped individuals.

VOTE OF THE BOARD OF TRUSTEES

AYE: KIRSCHNER, MILLER, ELLIS

NAY: NONE

On motion made by Steven Kirschner and seconded by David Miller it was:

RESOLVED that a fixed rate of \$0.54.50 per mile, or whatever the rate might change to, be reimbursed to officials and employees of the Village who use their personal automobiles while performing their official duties on behalf of the Village.

VOTE OF THE BOARD OF TRUSTEES

AYE: KIRSCHNER, MILLER, ELLIS

NAY: NONE

B/T04/05/18

On motion made by Steven Kirschner and seconded by David Miller it was:

RESOLVED to extend the Design Review Board for a period of 12 months with the following five members: Gary Karmel – Chairman, Larry Chaleff, Robin Sherman, Toby Gorelick, and Nancy Citriniti

VOTE OF THE BOARD OF TRUSTEES

AYE: KIRSCHNER, MILLER, ELLIS

NAY: NONE

On motion made by Steven Kirschner and seconded by David Miller it was:

RESOLVED that David Miller, Trustee, be appointed Deputy Mayor.

VOTE OF THE BOARD OF TRUSTEES

AYE: KIRSCHNER, MILLER, ELLIS

NAY: NONE

On motion made by Steven Kirschner and seconded by David Miller it was:

RESOLVED to re-adopt the present Village Procurement Policy on file with the Village Clerk as required by law.

VOTE OF THE BOARD OF TRUSTEES

AYE: KIRSCHNER, MILLER, ELLIS

NAY: NONE

On motion made by Steven Kirschner and seconded by David Miller it was:

RESOLVED to re-appoint Daniel M. Nachmanoff to the Zoning Board of Appeals with no compensation for a term of Five (5) years.

VOTE OF THE BOARD OF TRUSTEES

AYE: KIRSCHNER, MILLER, ELLIS

NAY: NONE

On motion made by Steven Kirschner and seconded by David Miller it was:

RESOLVED that Arthur Anderman be re-appointed as chairperson of the Zoning Board of Appeals for a term of 5 years with no compensation.

VOTE OF THE BOARD OF TRUSTEES

AYE: KIRSCHNER, MILLER, ELLIS

NAY: NONE

On motion made by Steven Kirschner and seconded by David Miller Ellis it was:

RESOLVED to approve disbursements from the checking account for the month of February 2018 Check #'s 19890-19940 including Paychex Payroll-Direct Deposit. Total disbursements- February, 2018- \$100,940.74.

VOTE OF THE BOARD OF TRUSTEES

AYE: KIRSCHNER, MILLER, ELLIS

NAY: NONE

Mayor Kirschner commented on the following:

- A cease and Desist order was issued to 30 Wensley because the work being done was not in conformance with the approved plans. The Architect re-submitted plans and the cease and desist order was lifted as it

- pertains to the house. The garage is in violation of the free space and the homeowner must apply to the Zoning Board for a variance.
- There are Zoning Board hearings scheduled for 30 Wensley and 251 Northern Blvd on April 16, 2018.
- The tennis courts have not been restored in 40 years. At the end of the tennis season there are plans to renovate the 3 courts.
- Landscape Architect will be hired to design a new drainage system for the village tennis courts
- The tennis court surface will be re-graded.
- New fencing will be installed.
- New sprinkler system to be installed

There being no further business, the meeting was adjourned upon motion by Mayor Steven Kirschner, seconded by Deputy Mayor David Miller and unanimously approved.

Respectfully submitted,

Christine Blumberg
Village Clerk